



## **Commission on People with Disabilities**

**Wednesday, May 9<sup>th</sup>, 2012**

**6:00 p.m. – 7:30 p.m.**

*Executive Office Building, Lobby Level Auditorium  
101 Monroe Street, Rockville, Maryland 20850*

**Trish Gallalee, Chair  
Charlie Crawford, Vice Chair**

**Agenda – Please silent or turn off cell phones**

### **5:30 – 6:00 p.m. Workgroup Meetings**

**6:00 Call to Order, Introductions & Approval of April Meeting Minutes – Trish Gallalee, Chair**

**6:10 My Mental Health Day campaign – Autumn Orme, Communications and Development  
Coordinator, Mental Health Association of Montgomery County (MHA)**  
[www.mymentalhealthday.org](http://www.mymentalhealthday.org)

**6:40 Chair and Vice Chair Report**

**7:00 Committee Reports**

**7:15 New Business**

**7:20 Action Items**

**7:23 Announcements**

**7:25 Community Speaks – Public remarks limited to 1 minute each – sign up sheet at the beginning  
of the meeting**

**7:30 Adjourn**

If you require Paratransit Services, please call MetroAccess at 301-562-5361 (V) or 301-588-7810 (TTY) at least 24 hours prior to a scheduled meeting. The pick-up and drop off is at the Lobby Level Circle Door Entrance. **MetroAccess riders should schedule their pick-up time at 7:45 p.m.** Commission members must have a County issued security badge in order to park on Level G-2. Take elevator to Level – L. Visitor parking is available in the parking garage at the Council Office Building. Enter the EOB at the Terrace Level Cafeteria entrance, located next to the driveway to underground parking. Accessible street visitor parking is near the Executive Office Building. Rockville Metro is nearby. *Alternative formats of this document and other meeting documents are available upon request and will be provided within 5 working day notice.*

**Commission Ground Rules and Meeting Accessibility Policy on Reverse Side**

## **Commission Ground Rules**

- 1) Start and end meetings on time.
- 2) Adhere to the agenda and time allotted.
- 3) Expect participation from everyone.
- 4) Encourage contrary points of view.
- 5) Limit side bars and 1-1 conversation.
- 6) Practice active listening.
- 7) Be respectful of other commissioners, staff, guests, speakers, and the public.

***Meeting Accessibility Policy:*** The Commission will make all reasonable good faith efforts to provide accommodations, aides, services, or barrier removal to enable all members and meeting participants' full inclusion. Accommodations are provided upon request with advance notice. Persons requesting accommodations such as sign language interpreters, Computer Assistive Real Time (CART), accessible format materials (Braille, large print, electronic files, and audio format), or other reasonable accommodations are asked to:

- Provide a detailed description of the accommodation needed and contact information;
- Make the request as early as possible, at least three (3) full working days in advance of the meeting;
- Last minute requests will be accepted, but may be impossible to fulfill;
- Accommodations of persons that conflict with each other such as one person requiring the use of a service animal and another person being allergic to animals will be resolved with the staff person.

Taking the steps outlined above will provide the Commission staff with adequate time to best meet the needs of the attendees at its public meeting. To make requests or for any questions, please contact Betsy Tolbert Luecking, Disability Policy Specialist at 240-777-1256 (Voice/TTY) or you may send a request by email to [Betsy.Luecking@montgomerycountymd.gov](mailto:Betsy.Luecking@montgomerycountymd.gov).